



George Spencer Academy

Principal: Andrew Field
11-18 School. Number on Roll: 1430

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Dear Parent / Guardian,

I am writing to inform you of the arrangements for Year 11 examination period. Please find enclosed a copy of your child's personalised exam timetable, the timetable of lessons and revision (13th May – 14th June), and the information for candidates booklet.

EXAMINATION ARRANGEMENTS & STUDY LEAVE

- Please ensure your child brings all of the correct equipment to their examinations and arrives in plenty of time for 'top tips'. These sessions happen just before the exams start, just to settle and go through the top tips for each examination. Top Tip session times are:-

Day	Top Tips (am)	Examination time (am)	Top Tips (pm)	Examination time (pm)
Mon, Tue, Thu, Fri	08:40 – 08:55	09:00	13:00 – 13:15	13:20
Wed	08:40 – 08:55	09:00	12:40 – 12:55	13:00

- Students are expected to attend all timetabled lessons/sessions until May half term (24th May).
- However, if students have an exam in the afternoon they will not be required in school unless directed otherwise. (PLEASE REFER TO THE ENCLOSED DOCUMENTS)
- After half term they will only attend specific sessions.
- If students have completed their exams before May half term, they will have supported study during that lesson.
- Core PE lessons will continue to run as normal until Friday 24th May. After this date, students will not need to attend these lessons.
- Tutor time will not run after May half term.
- Full uniform is expected throughout the examination period.

I would like to make you aware of the Leavers Assembly on Tuesday 25th June (further details to follow). As always, please feel free to contact us with any queries in these remaining weeks. We would like to thank you for your continued support over the year.

Yours faithfully

Mr P Burrows
Year 11 Director of Learning

Mrs L Hellinger
PSA – Yr11

Mr J Lambert-Hurley
PSA – Yr11

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